



January 20, 2020

Dear Commercial Exhibitors,

The Ellis County Fair Association is truly excited about the upcoming 2020 Ellis County Fair scheduled for *July 11 through July 18, 2020*. We have some excellent entertainment lined up including two nights of racing at the adjoining RPM Speedway and two nights of Rodeo and with many family fun activities, and much, much more.

All business and commercial vendors will be located in our air-conditioned Unrein Family Building. We are excited to be able to provide the businesses and fair patrons with a location to cool off and minimize the intense heat July usually brings us.

Like last year we have continued to not use curtains in the building and we are passing those savings onto you by reducing the rental fee to \$50.00 again for this year. Please plan accordingly and be ready to decorate your booth area as long as you stay within your allotted space. If you are interested in exhibiting, please fill out the enclosed form and return it to the Ellis County Fair Association before the deadline of June 15, 2020. If you have any questions, please contact me. I hope to see you enjoying *Follow the Fairgrounds Road* at the Ellis County Fair.

Set up times for the Unrein Family Building are Monday between 2-5 and Tuesday 10-4:30 and with doors open to the public at 5 each evening from *Tuesday, 14 July through 17 Friday, 20 July*.

Sincerely,

Michele Springer
Ellis County Fair Association
lmspringer2@hotmail.com
(785) 259-3083

2238 S View Drive
Hays, Kansas 67601



ELLIS COUNTY FAIR-COMMERCIAL EXHIBITOR CONTRACT

This is an agreement between _____ and _____ the Ellis County Fair Association. This agreement pertains to the Ellis County Fair in Hays, Kansas, from July 11 through July 18, 2020. All commercial exhibits will be set up in The Unrein Family Building on the Midway.

Commercial Exhibits:

- All displays will be set up no later than 4 pm Tuesday, July 14, 2020 and be torn down no earlier than 9 pm on Friday, July 17, 2020. (early closure of your booth may result in you being asked to pack up and not return in the future and forfeiture of booth rent already received by the Ellis County Fair)
- Displays will be open from 5-10 pm nightly with the exception of: Friday, July 17, 2020 booths will open at 5 pm and close at 9 pm.
- **Booth space is limited so sign up today!**

Commercial Exhibitor Name: _____

Contact Person: _____

State of Kansas Sales Tax ID: _____

Address: _____

Phone/E-mail: _____

Please describe what you will be exhibiting:

Booth spaces will be approximately 10' by 10' .

Your Investment is \$50.00 per booth space and must be received prior to the start of the fair. All vendors are responsible for the cleanup of their area after the conclusion of the

event and this includes any additional chairs and tables that were not originally at set up time.

PLEASE INCLUDE YOUR LIABILITY INSURANCE CERTIFICATE WITH PAYMENT.

You May obtain Insurance through the Ellis County Fairgrounds for \$85.00 for the week, if you so desire.

Michele Springer (785) 259-3083

Ellis County Fair Representative

Vendor

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Hays, Kansas 67601