



For Immediate Release

03/27/2020

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Treasury Operations

The Ellis County Treasurer's Office continues to focus on the impact COVID-19 has on our office and how we will serve the public. As of March 27, 2020, the Ellis County Commissioners have declared that all County buildings are to remain open to the public.

Effective March 30th, 2020, our office will not process any transactions in person without a scheduled appointment. We are now requiring you to call our office to schedule an appointment to process any in-person transaction at (785) 628-9465.

While we at the Treasury are still fully open to the public and able to help you in our office, we strongly encourage you to use the **mail** (using PO Box 520), the **drop boxes**, or even the **iKAN online service** to process your vehicle and tax transactions. **If you are using the mail or drop boxes for your transactions, please provide a phone number to contact you if we need, and proof of insurance for the vehicle(s) you are renewing.**

- For vehicle renewals, you can use the iKan website with the PIN on the renewal form you received from the State. <https://ikan.ks.gov/>
- For current tax payments, please visit either of the following websites to make a payment:

<https://www.officialpayments.com/index.jsp>

<https://www.kansas.gov/propertytax/>

- We have a **drop box** in the alley on the south side of our building for you to place your transactions in. We process all transactions as we receive them and will check the drop boxes multiple times daily. Expect 3-5 days for processing.

Please understand that these are simply precautionary measures. We still welcome you to visit our office but would like you to be aware of the other options you have should you prefer the comfort of your home. We want to do our part in serving the community. Please call our office if you have any questions or concerns. If there is no answer, please be aware that we are likely fielding many phone calls currently. Our current hours of operation are Monday through Friday from 8-4. Lastly, please visit our website <https://www.elliscounty.net/566/Treasury> for additional updates as the situation may change.

Please follow the Ellis County Health Department for official updates regarding COVID-19.

I am very cognizant of your needs and will continue to serve you the very best I can. Trust we are doing our best in keeping staff and their families healthy, while serving taxpayers in the community.

Sincerely,

Lisa Schlegel, Ellis County Treasurer

