



**HIGHWAY PERMIT AGREEMENT
USE OF COUNTY RIGHT-OF-WAY**

(For County Use)
(Revised 8-02-96) (Revised 9-28-00)
(Updated 6-03-99) (Updated 01-20-10)
(Updated 2-14-17)

WHEREAS, _____ as duly authorized agent
(Print Name of Individual)

for _____
(Print Company Name) (Print Company Address and Phone)

hereby referred to as Petitioner, requests permission and authority to utilize certain areas of Ellis County Highway right-of-way located upon or along _____ in
(County Road)
Section _____, Township _____, Range _____, for utility purposes described as follows and as located on the attached map;

subject to the following conditions and restrictions;

- 1) Petitioner shall furnish comprehensive plans and sketches, 8 1/2" x 11" or larger, as required by Ellis County per site specific conditions.
- 2) No work shall commence prior to permit authorization by the duly authorized County official.
- 3) All installations and work activities shall be undertaken as described in the permit request and in compliance with all submitted and approved plans. Any deviation from submitted plans require written approval by Ellis County prior to installation.
- 4) All materials and construction methods shall be equal to or better than standards established by AASHTO for "Utilities within Highway Right-of-Way".



- 5) Petitioner shall furnish all material, perform all work, and pay all costs to restore right-of-way to conditions existing prior to installation within fourteen (14) days of work completion, and shall maintain grading and backfill for one year from date of completion. Installation shall not be considered complete until approved by Ellis County upon inspection.
- 6) Petitioner shall limit the impact to normal traffic flow with adequate prior warning and notification in accordance with the "Uniform Manual for Traffic Control Devices". Road closures shall only be allowed when consistent with the submitted and approved work plan and require notification to Ellis County prior to closure.
- 7) All road crossings shall be bored under existing roadways unless an exception is specifically noted on the permit by Ellis County. When existing soil conditions or other restrictions affect the ability to adequately complete boring installations, Petitioner or his/her agents shall notify Ellis County for boring exception. Deviation from boring shall not occur prior to site inspection by Ellis County. Right-of-way crossings shall be identified at the edge of the right-of-way with properly installed post or pole markers consistent with industry standards for the underground utility installation.
- 8) All installations shall require a minimum of 36 inches of cover or a minimum depth of 5 feet below the road shoulder, as per site specific Ellis County approval.
- 9) Petitioner will save Ellis County, and its representatives, harmless from any damage claims that might arise from said Utility due to construction, maintenance, and use thereof.
- 10) Petitioner and/or Utility shall move, lower or alter said Utility at any time it is necessary for road or bridge construction or maintenance, as determined by the County, at no cost to the County.
- 11) Petitioner assumes liability for any and all claims due to or arising from acts of Petitioner's employees or contractors performing services for said Petitioner under this agreement. Petitioner shall identify all contractors and subcontractors performing installations on behalf of the Petitioner under this permit agreement prior to undertaking installation.
- 12) All excavation within the right-of-way is to be inspected by an authorized representative of Ellis County before backfilling, with notice to be received by Ellis County a minimum of eight (8) hours prior to backfilling. Notice shall be provided to;

Ellis County Public Works
P.O. Box 691
Hays, KS 67601
785-628-9455



COMMENTS/EXCEPTIONS (to be completed by Ellis County):

ATTACHMENTS: Insurance _____ Map _____ Plans _____
(check applicable) Certificate

SIGNED this _____ day of _____, 201 _____

PRINT COMPANY NAME _____

PRINT REPRESENTATIVE NAME _____

ADDRESS _____

PHONE _____

PERMIT REQUEST APPROVED BY ELLIS COUNTY:

SIGNED _____

PRINT NAME & TITLE _____

DATE _____, 201 _____

PETITIONER SHALL NOTIFY ELLIS COUNTY PRIOR TO PERFORMING THE DESCRIBED WORK
AS WELL AS COMPLETION DATE OF PROJECT.

(FOR COUNTY USE)

INSTALLATION INSPECTED AND COMPLETE: _____, 201 _____

SIGNED BY _____

PRINT NAME & TITLE _____



INSURANCE VERIFICATION

DATE _____, 201 _____

I, _____, the undersigned, as a duly authorized agent
(Print Name)

for _____
(Print Company Name and Address)

do hereby assume all liability and responsibility for the proper protection of the Public in the installation and/or repair and use of the utility located in SECTION(S) _____, TOWNSHIP _____, and RANGE _____, in Ellis County, Kansas, and agree to install or repair said utility in accordance with all requirements of Ellis County, Kansas.

The undersigned and duly authorized agent, contractor, or subcontractor for this installation shall file with Ellis County a **Certificate of Insurance** indicating coverage of General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000 per occurrence, prior to commencement of any work. The **Certificate of Insurance** shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 10 days prior written notice has been given to Ellis County. Said insurance shall protect the contractor from claims which may arise out of or result from the contractors operations under this agreement and for which the contractor may be legally liable, whether such operations be by the contractor or by a subcontractor or by anyone directly or indirectly employed by any of them.

CERTIFICATE OF INSURANCE HERETO ATTACHED.

PRINT NAME _____ (Company or Contractor)

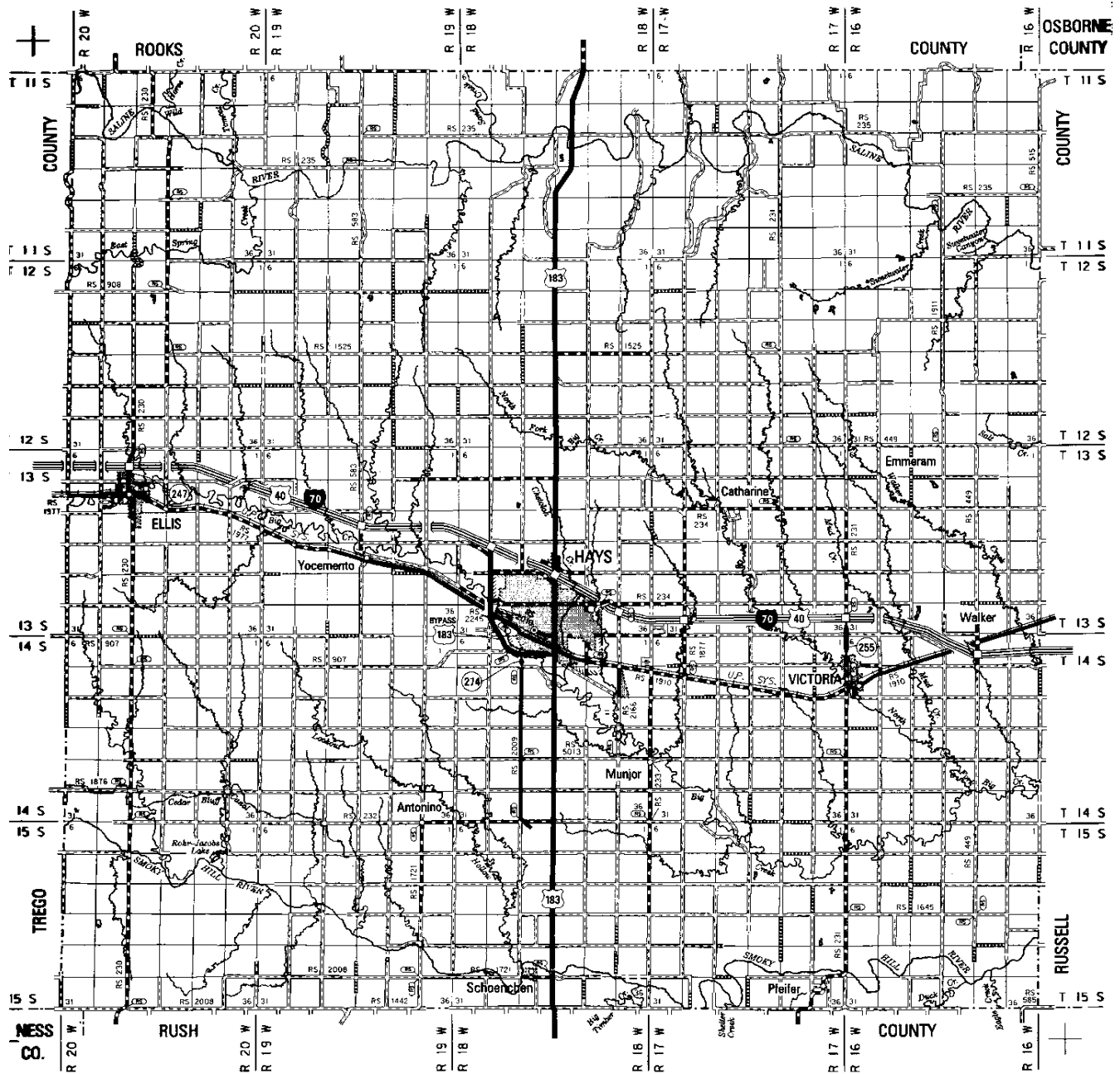
SIGNATURE _____

PRINT NAME OF SIGNATURE _____

ADDRESS _____

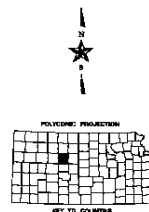
PHONE _____





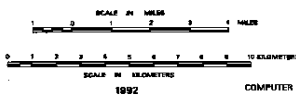
LEGEND

ROADS AND ROADWAY FEATURES		ROAD SYSTEM DESIGNATION	
Private Road (Type A)	-----	Rural Secondary System	RS
Unimproved Road (Type B)	-----	Interstate Numbered Highway	70
Graded and Drained Road (Type C)	-----	U.S. Numbered Highway	40, 20, 36, 187
Soil Surfaced Road (Type D)	-----	State Highway System or State Numbered Highway	36, 40, 70, 187
Gravel or Stone Road - Not Graded or Drained (Type E-1)	-----	End of Designated System or Maintained Route	-----
Gravel or Stone Road - Graded and Drained (Type E-2)	-----	Kansas Turnpike Authority	TA
Gravel or Stone Road With Stabilized Surface (Type E-3)	-----		
Bituminous Road - Low Type (Type F, G, H, I, J, K, L)	-----		
Paved Road (Type G-2, H-2, I, J, K, L)	-----		
Divided Highway	=====		
Highway With Full Control of Access and Interchange	=====		



**GENERAL HIGHWAY MAP
ELLIS COUNTY
KANSAS**

PREPARED BY THE
KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF TRANSPORTATION PLANNING
IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION



RS SYSTEM REVISED TO SEPTEMBER 28, 1984
COMPUTER GENERATED

