

August 12, 2019

The Board of Ellis County Commissioners met in regular session at 5:06 p.m., Monday, August 12, 2019, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

Commissioner Dean F. Haselhorst joined the meeting through a telephone conference. Vice-Chair Robert "Butch" Schlyer called the meeting to order.

Commissioners present: Chair Dean F. Haselhorst, Vice-Chair Robert "Butch" Schlyer and Commissioner Dustin G. Roths.

Also present were County Administrator Phillip Smith-Hanes and County Clerk Donna J. Maskus. The meeting opened with everyone standing and saying the Pledge of Allegiance.

### **ORDER OF BUSINESS**

No changes were noted to the order of business.

### **APPROVAL OF PRIOR MINUTES**

Vice-Chair Schlyer asked for any updates to the Draft Minutes of August 5, 2019. With no updates, Vice-Chair Schlyer announced that the minutes of August 5, 2019, are approved as presented.

### **CONSENT AGENDA**

Motion: Schlyer Second: Roths

To approve the Consent Agenda items A-G as presented, including the following:

#### **Voucher Claims**

Voucher Claims on bond payment dated August 12, 2019, bond payment for \$615,000.

### **TAX ROLL ADJUSTMENTS**

Tax Roll Adjustment numbers 2019000124 through 2019000125 were reviewed.

Disposition: Motion carried by a voice vote of three to zero.

### **ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS**

No issues from persons not on the order of business.

### **MONTHLY FINANCIAL REPORT**

Commissioners had no questions to the monthly financial report.

### **BUDGET PUBLIC HEARING – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES**

A public hearing is required with the budget process and that notice was published July 19, 2019. County Administrator Smith-Hanes stated that the maximum levy limit under the tax lid is \$15,769,678 for the 2020 County Budget and \$555,318 for the Fire District Number One. At this time no resolution or election would be required.

County Administrator Phillip Smith-Hanes stated that the following had been adjusted since the



That the Commission approve the IT Director to hire for the open position in the IT Department.

Disposition: \_\_\_\_\_ The motion carried on a voice vote of three to zero.

IT Director Leiker expects the position to start in the entry phase of grade 113 and expects to pay less in starting someone in this position.

**NOMINATION FOR KCAMP BOARD OF TRUSTEES – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES**

County Administrator Smith-Hanes reported that currently Sheriff Ed Harbin is serving on the KCAMP Board of Trustees and has stated that he has an interest in continuing serving on this Board.

Motion: \_\_\_\_\_ Haselhorst \_\_\_\_\_ Second: \_\_\_\_\_ Roths

To approve the nomination of Ed Harbin to the KCAMP Board of Trustees and authorize the Chair to sign the nomination form.

Disposition: \_\_\_\_\_ The motion carried on a voice vote of three to zero.

This action will nominate Harbin to run for another three-year term on the KCAMP Board of Trustees with an election held at the upcoming Kansas Association of Counties Convention.

**BUILDINGS AND GROUNDS STAFFING – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES**

County Administrator Smith-Hanes reported that Buildings and Grounds staffing had consisted of three employees when a non-county injury occurred for one of the employees. Clean-Rite, LLC, was hired to do custodial services at the Emergency Services Building and the Health Department. The employee has been unable to come back to work for the County. It was decided to bid the custodial work for the Courthouse and Health Department buildings. One bid was received, Clean-Rite, LLC, bid at \$405 weekly for these custodial services. The vendor agreed to clean three times a week at the Courthouse and two times a week at the Health Department.

Motion: \_\_\_\_\_ Roths \_\_\_\_\_ Second: \_\_\_\_\_ Haselhorst

Approve the attached amendment to the existing agreement with Clean-Rite, LLC, to provide expanded custodial services for an additional \$405 per week and authorize the Chair to sign the amendment.

Disposition: \_\_\_\_\_ Motion carried on a voice vote of three to zero.

**FINANCIAL ADVISOR SELECTION – COUNTY ADMINISTRATOR PHILLIPS SMITH-HANES**

County Administrator Smith-Hanes discussed the need of a financial advisor as they have worked through the Northwest Business Corridor Project. A financial advisor would be a firm that provides advice to an issuer on securities and works with bond counsel. They had five bid proposals submitted. County Administrator Smith-Hanes and Public Works Director Bill Ring recommended interviewing three firms. They recommend Ranson Financial Group, LLC, who best meets the needs of Ellis County.

