

July 6, 2020

The Board of Ellis County Commissioners met in regular session at 5:00 p.m., Monday, July 6, 2020, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

Chair Robert "Butch" Schlyer called the meeting to order.

Commissioners present: Chair Robert "Butch" Schlyer, Commissioner Dustin G. Roths and Commissioner Dean F. Haselhorst.

Also present were County Administrator JD Cox, Fire and Emergency Management Director Darin Myers, County Counselor Bill Jeter and County Clerk Donna J. Maskus.

The meeting opened with everyone standing and saying the Pledge of Allegiance.

### **ORDER OF BUSINESS**

Chair Schlyer announced that they will have one Executive Session.

### **APPROVAL OF PRIOR MINUTES**

No prior minutes were presented.

### **CONSENT AGENDA**

Motion:                      Haselhorst    Second:                      Roths

To approve the Consent Agenda items A-G as presented, including the following.

#### Voucher Claims

Voucher claims dated July 7, 2020, for \$921,420.06.

Voucher claim dated June 29, 2020, for \$1,122.41.

Purchasing card dated June 18, 2020, for \$39,582.03.

#### Payroll Claims

Payroll #14 claims dated July 2, 2020, for \$416,863.23.

Payroll #14 matches and deductions dated July 2, 2020, for \$164,423.49.

Payroll #13 July matches and deductions dated June 19, 2020, for \$165,691.89.

Payroll #13 claims dated June 19, 2020, for \$413,576.09.

Payroll July health insurance, employee and County dated July 2, 2020, for \$226,758.99.

Disposition:                      The motion passes by a voice vote of three to zero.

### **ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS**

No issues were presented from persons not on the order of business.

### **INTRODUCTION OF NEW EMPLOYEES**

County Clerk Maskus introduced Sharon Honeyman who has taken an Administrative Assistant Position in her office.

### **ARC PARK DIRT WORK REQUEST – SARAH MEITNER**

Public Works Director Bill Ring reported that the Public Works Department has been asked to assist with dirt removal for the proposed ARC Park located at the Seven Hills Park at 33<sup>rd</sup> and Hillcrest in Hays by Sarah Meitner, representative from the ARC Park. Sarah Meitner was present at the meeting. This project would be done in the Fall. Ellis County would furnish an employee with estimated cost of \$12,000. The ARC Park would recognize the County for their assistance with this project.

Commissioners were supportive with the County helping with the ARC Park project.

#### **SHERIFF'S OFFICE CONTRACTS – SHERIFF ED HARBIN**

Sheriff Ed Harbin presented two contracts to extend services to inmates in the Ellis County Jail. Advanced Correctional Healthcare to continue providing health care services and Crown Correctional Telephone, Incorporated, which allows communication services, educational products, and mailing equipment. Sheriff Harbin stated that these two services will save additional dollars from the current contracts in place.

Motion: \_\_\_\_\_ Roths \_\_\_\_\_ Second: \_\_\_\_\_ Haselhorst

That the Commission approve and sign the two contracts between Ellis County Sheriff's Office, Advanced Correctional Healthcare and Crown Correctional Telephone, Incorporated.

Disposition: \_\_\_\_\_ Motion passes by a voice vote of three to zero.

#### **VOLUNTEER FIRE ASSISTANCE GRANT – FIRE AND EMERGENCY MANAGEMENT DIRECTOR DARIN MYERS**

Fire and Emergency Services Director Darin Myers discussed a Kansas Forest Services grant to purchase wildland personal protective gear for approximately nine firefighters that will keep them cooler. This grant is a 50/50 percent match. The total cost is \$5,966 with a 50% cost share of \$2,983, which Myers had put in the 2020 Budget.

Commissioners all felt that Myers should go forward with this grant.

#### **PUBLIC WORKS OPEN POSITION – PUBLIC WORKS DIRECTOR BILL RING**

Public Works Director Bill Ring asked to fill an open mechanics position. They currently have two mechanics and refilling the third position does save time and money for the County operation.

Commissioners asked Public Works Director Bill Ring to go forward in filling the mechanic position.

#### **2021 BUDGET REVIEW – COUNTY ADMINISTRATOR JD COX**

Fire and Emergency Services Director Myers discussed that the Employee Benefit Committee will be meeting on the health plan options this week. Myers hopes to be able to present information at the July 13<sup>th</sup> meeting. They are waiting on the health insurance quotes.

Commissioners discussed the requested positions between the Treasury and Appraiser Departments for the 2021 Budget. It was decided to not fund a fulltime position in the Treasury Department. They will support the  $\frac{3}{4}$  position to a fulltime position in the Appraiser's Department.

Currently the 2021 proposed General Fund Budget will have a budget deficit of \$101 with a decrease of \$392,414 in property tax revenues than in 2020.

**HAYS MEDICAL CENTER CONTRACT – HEALTH SERVICES ADMINISTRATOR**

Health Services Director Jason Kennedy discussed the Hays Medical Center Contract. Kennedy is very pleased with the past services provided through Hays Medical Center. They provide services and maintenance of the medical equipment for the Emergency Medical Services Department at a cost of \$1,472.

Motion: \_\_\_\_\_ Haselhorst \_\_\_\_\_ Second: \_\_\_\_\_ Roths  
To approve and sign the contract between Hays Medical Center and the Board of County

Commissioners of Ellis County.

Disposition: \_\_\_\_\_ Motion passes by a voice vote of three to zero.

**COUNTY ADMINISTRATOR REPORT – COUNTY ADMINISTRATOR JD COX**

County Administrator JD Cox thanked the Commissioners for giving him the opportunity as Ellis County Administrator. He appreciates the welcome he has received. This is his third day and it has been busy. He looks forward in getting involved in the community and getting to know people. He is working on the CARES Act with the short time to process. It will be the Commissioners final decision on how the funding will be distributed.

County Administrator Cox presented an appreciation certificate to Darin Myers for his outstanding job and hard work as Interim County Administrator and in helping Cox get started with the job.

**COUNTY COMMISSION REPORTS**

Haselhorst stated that he has one more day to complete his harvest. And next week he will have a Kansas Association of Counties (KAC) Meeting next week and the CARES Act will be discussed.

Roths says he looks forward in helping others through the CARES Act. He encouraged everyone to complete their census report.

Schlyer shared his boat experience from last week. We are thankful it all turned out.

**EXECUTIVE SESSION**

Motion: \_\_\_\_\_ Haselhorst \_\_\_\_\_ Second: \_\_\_\_\_ Roths

To go into Executive Session, under the exception to the Kansas Open Meeting Act pursuant to the non-elected personnel matter exception as the subject to be discussed during executive session and resume in Open Session in fifteen minutes. Those in attendance will be the Commission, County Counselor Bill Jeter and County Administrator JD Cox.

Disposition: \_\_\_\_\_ Motion carried by a voice vote of three to zero.

The Executive Session started at 5:54 p.m.

The Open Meeting resumed at 6:11 p.m.

Chair Schlyer stated that no action was taken.

**ADJOURNMENT**

With no further business, Chair Schlyer stated that the meeting will adjourn at 6:11 p.m.

The next regular meeting will be held Monday, July 13, 2020, at 5:00 p.m., Administrative Center, Commission Chambers, 718 Main Street, Hays, Kansas.

BOARD OF ELLIS COUNTY COMMISSIONERS:

\_\_\_\_\_  
ROBERT "BUTCH" SCHLYER, CHAIR

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DUSTIN G. ROTHS, COMMISSIONER

ATTEST:

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DONNA J. MASKUS, COUNTY CLERK

\_\_\_\_\_  
DEAN F. HASELHORST, COMMISSIONER