

May 6, 2019

The Board of Ellis County Commissioners met in regular session at 5:00 p.m., Monday, May 6, 2019, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

Chair Dean F. Haselhorst called the meeting to order.

Commissioners present: Chair Dean F. Haselhorst, Commissioner Robert "Butch" Schlyer and Commissioner Dustin G. Roths.

Also present were County Administrator Phillip Smith-Hanes, County Counselor Bill Jeter and County Clerk Donna J. Maskus.

The meeting opened with everyone standing and saying the Pledge of Allegiance.

ORDER OF BUSINESS

It was noted that they will have two Executive Sessions.

APPROVAL OF PRIOR MINUTES

Chair Haselhorst asked for any updates to the Draft Minutes of April 1, 8, 15 and the Road Tour of April 29, 2019. With no updates, Chair Haselhorst announced that the minutes are approved as presented.

CONSENT AGENDA

Motion: _____ Schlyer _____ Second: _____ Roths _____

To approve the Consent Agenda items A-G as presented, including the following:

Voucher Claims

Voucher Claims dated May 7, 2019, at \$408,030.16.

Purchasing Card dated April 22, 2019, at \$48,668.49.

Payroll Claims

Payroll Claims dated April 26, 2019, at \$421,002.82.

Payroll Claims on deductions and matches dated April 26, 2019, at \$172,048.35.

Payroll Claims on health insurance dated April 26, 2019, at \$233,544.39.

Purchase Orders

Purchase Order Number 7463, Commercial Builders, Incorporated, fitness room project at the Emergency Services Building, dated April 16, 2019, at \$28,314.

Purchase Order Number 7465, Commercial Builders, Incorporated, Law Enforcement Center elevator repair bid and cab door replacement, dated April 16, 2019, at \$180,900.

Tax Roll Adjustment

Tax Roll Adjustment number 2019000078 and 2019000099 were reviewed. Adjustment number 2019000087 was voided.

Disposition: Motion carried by a voice vote of three to zero.

ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS

No issues from persons not on the order of business.

INTRODUCTION OF NEW EMPLOYEES

No new employees were introduced.

MENTAL HEALTH AWARENESS MONTH PROCLAMATION

Chair Haselhorst read the Proclamation on Mental Health Awareness Month for May 2019.

KANSAS CHAMBER OF COMMERCE – PRESIDENT AND CEO ALAN COBB

Roths introduced the Kansas Chamber of Commerce President and CEO Alan Cobb. He had hosted Cobb today as they viewed the Northwest Business Corridor Project and visited Hess Services.

Cobb stated that the Kansas Chamber of Commerce works to increase Kansas growth. He felt that Hess Services is a great success story for Kansas. He stated that the Hess Services facility was very impressive, with the company doing great things. He does see the impact in improving the roadway including north of this area to the Feedlot.

Schlyer thanked Cobb for coming to Ellis County and that they would appreciate any assistance he can give to the Northwest Business Corridor Project.

Roths appreciated Cobb coming to Ellis County and viewing the needs to the infrastructure of this road project. Mark Hess was in attendance of the meeting.

Haselhorst stated that Hess Services is looking for more employees to accomplish the work load of their business.

REQUEST FOR ASSISTANCE FROM THE CITY OF VICTORIA – PUBLIC WORKS DIRECTOR BILL RING

Public Works Director Bill Ring discussed the request from the City of Victoria to seal streets. Ring reported that the City of Victoria is asking the County to provide labor and equipment on their paving street project of 10,000 square yards. The City of Victoria would furnish the oil and rock.

Motion: Roths Second: Schlyer

To approve that the Public Works Department provide assistance to the City of Victoria with both equipment and labor for paving streets. The City of Victoria will furnish the oil and rock.

Disposition: The motion carried by a voice vote of three to zero.

FIRE DISTRICT APPARATUS PURCHASE – DIRECTOR OF FIRE AND EMERGENCY MANAGEMENT DARIN MYERS

Director of Fire and Emergency Management Darin Myers presented bids on a fire district apparatus purchase. This will replace a 1978 International truck that has mechanical issues for Company Number 5. Rusty Lindsay, the Fire Chief from Company Number 5, was in attendance of the meeting.

They had formed a committee including Chair Haselhorst in writing the specifications for this new truck.

Myers had contacted the Kansas Forestry Service to check if they had any used vehicles available but found that the make of their vehicles are a different style of chassis.

To save costs they will be utilizing their used equipment: hose reels, tool trays, and a fire pump, from a truck previously taken out of service. Six requests for bid proposals (RFPs) were sent out and two were received. The low bid was from Watts Manufacturing which did not meet the major specifications of the bid. Therefore, the Hays Fire Rescue, LLC, bid was recommended. They will honor their bid for a 2020 truck.

2019 Rescue Apparatus Proposals

Hays Fire Rescue	\$100,836
Watts Manufacturing	\$96,421

The 1978 International truck will be sold through an auction service.

Motion: _____ Schlyer _____ Second: _____ Roths

Approve the purchase of a 2019 rescue apparatus from Hays Fire Rescue LLC in the amount of \$100,836.

Disposition: _____ Motion carried by a voice vote of three to zero.

REVISED AGREEMENT FOR COUNTY COUNSELOR SERVICES – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES

County Administrator Smith-Hanes presented a revised agreement from William W. Jeter and the Jeter Law Firm in providing a cost savings with County Counselor services effective July 1, 2019. Through the budget process it was discussed to reduce the cost with Jeter to not attend all Commission meetings. The new agreement addresses that the Chair or County Administrator may request his presence at a meeting. This is a savings of \$500 per month.

Motion: _____ Roths _____ Second: _____ Schlyer

To approve the revised agreement with William W. Jeter, effective July 1, 2019.

Disposition: _____ Motion carried by a voice vote of three to zero.

COUNTY COUNSELOR REPORTS – COUNTY COUNSELOR BILL JETER

County Counselor Bill Jeter had no report.

COUNTY ADMINISTRATOR – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES

Motion: Roths Second: Schlyer

Moved to recess into Executive Session pursuant to the non-elected personnel matter exception for discussion of employee recruitment and appointment. Those persons to attend include the Board of County Commissioners, County Administrator Phillip Smith-Hanes, County Counselor Bill Jeter, Health Services Director Kerry McCue, Fire and Emergency Services Coordinator Darin Myers and Assistant Emergency Services Director Jason Kennedy. The executive session will last 30 minutes.

Disposition: Motion carried by a voice vote of three to zero.

The Executive Session began at 6:03 p.m.

The Open Session resumed at 6:33 p.m.

Chair Haselhorst stated no action was taken.

ADJOURNMENT

With no further business, Chair Haselhorst stated that the meeting will adjourn at 6:33 p.m.

The next Commission Meeting will be held at 5:00 p.m., Monday, May 13, 2019, Ellis County Administrative Center, Commission Chambers, 718 Main Street, Hays, Kansas.

BOARD OF ELLIS COUNTY COMMISSIONERS:

DEAN F. HASELHORST, CHAIR

ROBERT "BUTCH" SCHLYER, COMMISSIONER

DUSTIN G. ROTHS, COMMISSIONER

ATTEST:

DONNA J. MASKUS, COUNTY CLERK