

a mail ballot election for a special election that has a question “yes” or “no” vote. All election equipment used in Kansas is certified to be used by the Secretary of State’s Office.

We have three bids on election equipment and those vendors presented a public demonstration on their equipment. I appreciate the Commissioners that could attend, election board workers and the public for attending. In contacting the election board workers that had attended the demonstrations they stated that the new machines looked like an easier process.

With the new Kansas Law effective in 2019, a post-election audit is required before the canvass of every election. The Kansas Secretary of State will notify us of which offices are required to be audited. Therefore, paper ballots will be easier in tabulating the audit.

The three vendors were Election System and Software (ES&S), from Omaha, Nebraska. ES&S is the vendor for the statewide voter registration and election system. Henry Adkins Voting Solutions is from Clinton, Missouri, and Election Source from Grand Rapids, Michigan.

HENRY ADKINS	Price Each	Total Price
Precinct Counters - 11	\$4,790	\$52,690.00
Freedom Vote - 11	\$2,695.00	\$29,645.00
Extra Media - 5	\$95.00	\$475.00
Laptop w/printer (End night tabulation)	\$2,995.00	\$2,995.00
Software license for Tabulation	\$5,400.00	\$5,400.00
Freight Charges - 21	\$39.00	\$819.00
Discount allowance		-
		\$15,312.00
		\$76,712.00
License fees (AFTER 1 year)		
OCS License fee (tabulation)	\$4,400.00	\$4,400.00
OVO firmware (11)	\$90.00	\$990.00
FVT Firmware (11)	\$60.00	\$660.00
		<u>\$6,050.00</u>
Annual Warranty (AFTER 1 year)		
OVO warranty - 11	\$145.00	\$1,595.00
FVT warranty - 11	\$100.00	\$1,100.00
		<u>\$2,695.00</u>
Cost after one year		<u>\$6,050.00</u>
		<u>\$2,695.00</u>
		<u>\$8,745.00</u>

ES&S	Price Each	Total Price
DS 200 Precinct Counters - 11	\$5,750.00	\$63,250.00
Express Votes - 11	\$3,325.00	\$36,575.00
Soft sided case - 11	\$175.00	\$1,925.00
Computer/Printer for tabulation		\$3,548.00
Extra media - 3	\$105.00	\$315.00
Software for tabulation		\$4,375.00
Training equipment		\$1,700.00
Equipment installation		\$2,420.00
Shipping/Handling		\$1,870.00
Discount allowance		-\$30,586.50
		\$85,391.50
Annual Warranty (AFTER 1 year)		
DS 200 Precinct counters 11	\$147.50	\$1,622.50
Express Votes - 11	\$97.50	\$1,072.50
License fees/Reporting		\$4,375.00
		<u>\$7,070.00</u>
Annual Software (AFTER 1 year)		
DS 200 Precinct counters 11	\$80.00	\$880.00
Express votes - 11	\$65.00	\$715.00

	\$1,595.00
Costs after 1 year	\$7,070.00
	\$1,595.00
	<u>\$8,665.00</u>

ELECTION SOURCE	Price Each	Total Price
Image Cast Tabulator- 11	\$3,900.00	\$42,900.00
Ballot Box - 11	\$1,000.00	\$11,000.00
Image Cast Touch Screen-11	\$3,250.00	\$35,750.00
End night tabulation	\$15,000.00	\$15,000.00
Ship/Test, Tabulator-11	\$160.00	\$1,760.00
Ship/Test Cast - 11	\$160.00	\$1,760.00
Discount allowance		-\$9,208.50
		\$98,961.50
License Fees (AFTER 1 YR)		
Image Cast Touch Screen-11	\$125.00	\$1,375.00
Democracy Tabulator	\$2,500.00	\$2,500.00
Image Case Tabulator-11	\$228.00	\$2,508.00
		<u>\$6,383.00</u>
Maintenance Fees		
Image Cast Tabulators	\$270.00	\$2,970.00
Image Cast Touch Screen-11	\$150.00	\$1,650.00
		<u>\$4,620.00</u>
Costs after 1 year		<u>\$6,383.00</u>
		<u>\$4,620.00</u>
		<u>\$11,003.00</u>

Election Source/KnowINK	Price Each	Total Price
Poll Pad Electronic Poll Boo	\$1,000.00	\$24,000.00
IPad 32GB with WiFi		
Stand, ID Tray, Stylus		
Protective carry case		
Setup/install		
1 yr. software license		
Elvis Integration		
Blue Tooth Printer- 24	\$350.00	\$8,400.00
		\$32,400.00
Discount/Trade-in allowance	-\$9,984.00	
	\$24,896.00	

ES&S Equipment costs	\$85,391.50
Henry Adkins Equipment Costs	\$76,712.00
Difference	<u>\$8,679.50</u>
Credit from ES&S	-\$6,000.00
Total difference on bids	<u>\$2,679.50</u>
<i>Factor in costs savings from ES&S on \$80.00 per year less on license fees and 0.14 cents per paper ballot</i>	

It was noted that ES&S is allowing an additional \$6,000 credit to be used until December 31, 2020 towards future purchases, product or services. This could be applied to the printing of ballots. The price of ballots show that ES&S is at 0.17 cents each and Henry Adkins at 0.28 cents each. The annual license and maintenance fees are less through ES&S.

One very important difference for Maskus is that ES&S equipment will read, print and tabulate all write-in votes, with or without the ballot oval colored in. Henry Adkins only tallies write-in votes that have the oval colored in.

Because of the above savings and situations Maskus asked that the Commissioners approve the bid that has the total lowest price which is ES&S.

With new election equipment we ask for approval of new poll pads from Election Source at a bid of \$24,896. The other two vendors do not have compatible poll pads yet.

The ES&S bid for the election equipment is at \$85,391.50. Therefore, a total bid of \$110,287.50 for the election equipment and Poll Pads. This would be a Fund 16 capital expense.

After much consideration and review I have decided to close the South Lookout Township/Schoenchen City voting poll site, which has under 200 voters. These qualified voters will be notified that their new voting site will be at the St. Nicholas Church where all the townships currently vote except Ellis, Herzog and Victoria Townships. A qualified voter may vote ahead of election day at the Administrative Center; 718 Main, Hays, or we can mail a ballot to a voter.

Commissioner Roths commented on the John T. Bird letter regarding compliance of the HAVA Law for ADA requirements, voting machine maintenance and storage, reference of all mail ballot elections, November 2018 Election, and paper ballots.

Motion: Roths Second: Schlyer

To award the bid on election equipment to ES&S at \$85,391.50 and purchase poll pads from Election Source in the amount of \$24,896.

Disposition: Motion carried by a voice vote of three to zero.

FITNESS ROOM ADDITION – DIRECTOR OF FIRE AND EMERGENCY MANAGEMENT DARIN MYERS

Director of Fire and Emergency Management Darin Myers discussed the proposal regarding a fitness room addition in the Emergency Services Building. They wish to provide the opportunity to increase the physical fitness of public officials and possibly help with the recruitment and retention of employees. This may even help with workman compensation issues.

Myers had posted the request for proposal (RFP) per the County Policy and received seven contractors attending the pre-bid meeting. Commercial Builders was the only one to submit a proposal. The bids did come in a little higher than planned so they do have six options to help reduce the cost.

Fire and Emergency Medical Services personnel have contacted agencies that may be able to help with this project. They are pleased with generous donations from Planet Fitness and Jacob Proffitt with Munsch Fitness on commercial exercise equipment. A grant of \$1,000 from Midwest Energy. Matt Lyon, State Farm Good Neighbor Program, donated \$500. Adam Napell donated labor to install heating, ventilation, air conditioning. Firefighters will donate time to paint the room. Hays Recreation Center has donated old gym flooring for the fitness room. Total cost of the fitness room project is \$29,424.

Commissioners were very appreciative of the support and donations to the fitness room project from community members, companies and County employees.

The fitness room project can be funded out of the excess sales tax collected from the Emergency Services Building and the Jail/Courthouse remodel in Fund 129.

Medical Services Director Kerry McCue stated that County employees have even furnished fitness equipment in the past.

Schlyer was impressed with all the community support and that it is a step in the right direction.

Chair Haselhorst would like to know more on health care costs and revenue figures before continuing with the budget process. A two percent cost of living increase is being considered.

Commissioners feel they will have to look at additional three to five percent cuts for the 2020 Budget and look at the larger budgets to make some very tough decisions. Chair Haselhorst stated that we will need to look at what services we need to be cut. Outside agencies may need a larger cut.

COMMISSION FEEDBACK ON INITIAL BUDGET PROPOSALS – COUNTY ADMINISTRATIVE PHILLIP SMITH-HANES

Administrator Smith-Hanes asked for the Commissions' feedback on the initial 2020 Budget proposals.

Schlyer stated that we are looking at a 2% cost of living and to complete the Evergreen Study Play Plan which includes an increase in steps for the 1st and 3rd pay levels. Schlyer asked that no step increases be given.

Roths has an issue with the cost of living. He would like to see us go with a base figure through Social Security which was at 2.8% last year. This information usually is released in October per County Administrator Smith-Hanes.

It was discussed to look at budgeting two percent (2%) cap for a cost of living.

Administrator thanked the Commission and stated that is what he needed to know and will take it back to the salary and benefit committee.

COUNTY COUNSELOR REPORT – COUNTY COUNSELOR BILL JETER

County Counselor Bill Jeter had nothing to report at this time.

COUNTY ADMINISTRATOR – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES

Administrator Smith-Hanes stated that the Road Tour will be in the afternoon on April 29th. Roths asked that it be after 1:00 p.m.

He stated that the Commission was able to save some cost today by not approving the stair removal project and with the election equipment cost. The Hays Chief of Police Don Scheibler has inquired about some staining needed on the exterior of the Law Enforcement Center wall. Custodian Greg Erbert has found some damage due to a water issue. This looks like it will be an expensive fix but must be corrected.

Administrator Smith-Hanes announced that he will be out of the office April 16 through April 23, 2019. Public Works Director Bill Ring will serve as Acting County Administrator during this time.

COUNTY COMMISSION REPORTS

Roths stated that he has Kansas Leadership orientation and will be meeting others in the Leadership Class this week. He wanted to clarify that he does not know if he is in favor or not of a sales

tax for Ellis County, but he is in favor in letting this go to a vote. He wants this to be a business decision to see if Ellis County voters want a sales tax.

Schlyer had no report.

Chair Haselhorst reported that he and others attended the Northwest County Officials Meeting in Colby, Kansas. They listened to Kansas legislatures in the morning and the association meetings in the afternoon.

He reported on the September Northwest Kansas Highway Meeting with Ellis County as the host County. It will be held at the Fairgrounds.

EXECUTIVE SESSION

Motion: _____ Schlyer _____ Second: _____ Roths

Moved to recess into Executive Session pursuant to the non-elected personnel matter exception to discuss a transfer and promotion recommendations. Those persons to attend include the Board of County Commissioners, County Administrator Phillip Smith-Hanes, County Counselor Bill Jeter, Director of Fire and Emergency Management Darin Myers, Medical Services Director Kerry McCue, and Medical Services Assistant Jason Kennedy. The open session will resume at 7:05 p.m.

Disposition: _____ Motion carried by a voice vote of three to zero.

The Executive Session began at 6:35 p.m.

The Open Session resumed at 7:05 p.m.

Chair Haselhorst state that no action was taken.

ADJOURNMENT

With no further business, Chair Haselhorst stated that the meeting will adjourn at 7:05 p.m.

The next Commission Meeting will be held at 5:00 p.m., Monday, May 6, 2019, Ellis County Administrative Center, Commission Chambers, 718 Main Street, Hays, Kansas.

BOARD OF ELLIS COUNTY COMMISSIONERS:

DEAN F. HASELHORST, CHAIR

ROBERT "BUTCH" SCHLYER, COMMISSIONER

DUSTIN G. ROTHS, COMMISSIONER

ATTEST:

DONNA J. MASKUS, COUNTY CLERK