

April 8, 2019

The Ellis County Kansas Public Building Commission met at 5:00 p.m., Monday, April 8, 2019, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

President Dean F. Haselhorst called the meeting to order.

Members present were: President Dean F. Haselhorst, Member Robert "Butch" Schlyer and Member Dustin G. Roths.

Also present were Capital Building Project Manager Phillip Smith-Hanes, County Counselor Bill Jeter, and Secretary Donna J. Maskus.

#### **ORDER OF BUSINESS**

No changes were given to the Order of Business.

#### **APPROVAL OF PRIOR MINUTES**

President Haselhorst asked for any updates to the draft minutes of February 11, 2019. With no updates given, President Haselhorst stated that the February 11, 2019 minutes are approved as presented.

#### **CONSIDERATION OF ACCOUNTS PAYABLE**

No accounts payable was presented.

#### **AUDIT ENGAGEMENT LETTER**

An audit engagement letter was presented on the audit that was conducted by Adams, Brown, Beran and Ball Chartered Firm.

#### **SIGNATURES ON BANKING CARD**

A new banking card with Commerce Bank was signed to update the information since Schlyer and Roths have joined the PBC Board in 2019.

#### **PROJECT MANAGER REPORT**

Building Project Manager Smith-Hanes stated that the capital projects have been completed.  
The banking fees will be reduced since the projects are completed.

**FINANCIAL REPORTS**

Financial reports were furnished by Treasurer Lisa Schlegel.

**EXECUTIVE SESSION**

No Executive Session was called.

**ADJOURNMENT**

With no further business, President Haselhorst adjourned the meeting at 5:03 p.m.

ELLIS COUNTY KANSAS PUBLIC BUILDING COMMISSION:

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DEAN F. HASELHORST, PRESIDENT

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ROBERT "BUTCH" SCHLYER, MEMBER

\_\_\_\_\_  
DUSTIN G. ROTHS, MEMBER

ATTEST:

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DONNA J. MASKUS, SECRETARY