

April 2, 2018

The Board of Ellis County Commissioners met in regular session at 5:03 p.m., Monday, April 2, 2018, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

Chair Dean F. Haselhorst called the meeting to order.

Commissioners present: Chair Dean F. Haselhorst, Commissioner Barbara K. Wasinger and Commissioner Martha L. McClelland.

Also present were County Administrator Phillip Smith-Hanes, County Counselor Bill Jeter and County Clerk Donna J. Maskus.

The meeting opened with everyone standing and saying the Pledge of Allegiance.

### **ORDER OF BUSINESS**

Chair Haselhorst stated that the indoor training facility will be moved to next week's meeting on April 9, 2018.

### **APPROVAL OF PRIOR MINUTES**

Chair Haselhorst asked for any changes to the prior minutes of March 5th, 12th and the Road Tour of March 26, 2018. With no changes noted, Chair Haselhorst noted that the minutes stand approved as presented.

### **CONSENT AGENDA**

Motion: Wasinger Second: McClelland

To approve the Consent Agenda Items A-G as presented, including the following:

#### **Accounts Payable Claims**

Accounts Payable Claims at \$199,086.51, dated April 3, 2018.

Purchasing Card Claims at \$44,272.39, dated March 21, 2018.

Special Voucher run on fire truck purchase at \$87,529, dated March 23, 2018.

#### **Payroll Claims**

Payroll Claims for \$418,224.30, dated March 29, 2018.

Payroll health insurance, County and employee contribution, for \$213,305.39, dated March 29, 2018.

Payroll deductions and matches for \$168,558.50, dated March 29, 2018.

#### **Purchase Order**

Emergency Medical Services Purchase Order Number 7239 on a 2018 Chevrolet Tahoe for \$39,757, dated March 20, 2018. This is \$978 less than the bid price.

#### **Tax Roll Adjustment**

Tax roll adjustments number 2018000072.

Disposition:                     Motion carried by a voice vote of three to zero.

**ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS**

No issues from persons not on the order of business.

**SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION**

Options Executive Director Jennifer Hecker and Campus/Community and Options Representative Rachel Chambers presented a Proclamation on Sexual Assault Awareness Month. They also shared 2017 Options profile information on Ellis County.

Commissioner Wasinger read the proclamation.

Commissioners approved and signed the Sexual Assault Awareness Month Proclamation for April 2018.

**Proclamation  
of the Board of Ellis County Commissioners  
Sexual Assault Awareness Month**

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of Ellis County; and

WHEREAS, sexual violence is any sexual act inflicted onto someone else against that person's will or when that person is not able to consent or refuse the act and includes sexual assault, rape, unwanted touching, threatened sexual violence, exhibitionism, and verbal sexual harassment; and

WHEREAS, we call on every citizen to start by believing victims, as only 2-8% of rapes are falsely reported, the same percentage as for other felonies; and

WHEREAS, every 98 seconds an American is sexually assaulted, and every 8 minutes that victim is a child. Only 6 out of every 1,000 perpetrators will end up in prison. 55% of sexual assaults happen at or near the victim's home; and

WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, staff and volunteers of Options Domestic & Sexual Violence Services encourage every person to speak out when witnessing acts of violence however small; and

WHEREAS, with leadership, dedication and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in Ellis County through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, Ellis County strongly supports the efforts of national, state and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence; and

WHEREAS, everyone has the right to be safe and healthy and to be free from abuse,

NOW, THEREFORE, the Board of County Commissioners does hereby proclaim April 2018, as:

## SEXUAL ASSAULT AWARENESS MONTH

in Ellis County and encourages all citizens to speak out against sexual assault, to provide support for survivors of these crimes, to encourage community leaders to hold perpetrators accountable, and to join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence.

PROCLAIMED AND APPROVED this 2<sup>nd</sup> day of April 2018.

BOARD OF COUNTY

COMMISSIONERS:

/s/ Dean F. Haselhorst, Chair

/s/ Martha L. McClelland, Commissioner

/s/ Barbara K. Wasinger, Commissioner

ATTEST:

/s/ Donna J. Maskus, County Clerk

### **NATIONAL COUNTY GOVERNMENT MONTH PROCLAMATION**

Commissioner McClelland read the National County Government Month Proclamation for April 2018.

Commissioners approved and signed the National County Government Month Proclamation.

### **Proclamation of the Board of Ellis County Commissioners National County Government Month - April 2018 "Serving the Underserved"**

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant; and

WHEREAS, counties move America forward by providing health care, administering justice, keeping communities safe, creating economic opportunities and much more; and

WHEREAS, Ellis County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

WHEREAS, in order to remain healthy, vibrant and safe, America's counties provide public health, justice, safety, infrastructure, transportation, technology, environmental stewardship and economic services that play a key role in everything from residents' daily commutes to emergency response; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve,

NOW, THEREFORE, the Board of County Commissioners does hereby proclaim April 2018, as:

### **NATIONAL COUNTY GOVERNMENT MONTH**

and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

PROCLAIMED AND APPROVED this 2<sup>nd</sup> day of April 2018.

COMMISSIONERS

/s/ Dean F. Haselhorst, Chair  
 /s/ Martha L. McClelland, Commissioner  
 /s/ Barbara K. Wasinger, Commissioner

ATTEST:

/s/ Donna J. Maskus, County Clerk

**AGREEMENT FOR JANITORIAL SERVICES AT EMERGENCY SERVICES FACILITY**

County Administrator Smith-Hanes presented an agreement for janitorial services at the Emergency Services Facility. The 2018 Budget included contractual janitorial services at a county building. With the addition of the health services building at 2507 Canterbury Drive, Hays, it was decided that the Emergency Services Facility would bid out janitorial services with possible back-up services for the 2507 Canterbury and 601 Main Street County buildings. The bid was sent to three vendors with two vendor bids received and Clean-Rite being the lowest bid.

Motion: Wasinger Second: McClelland

Approve Clean-Rite, LLC., for the provision of janitorial services at 1105 East 22<sup>nd</sup> Street and authorize the Chair to sign the agreement.

Discussion: Chair Haselhorst asked if the entire Emergency Services Building is part of the janitorial service bid. County Administrator stated that the Emergency Medical Services employees living quarters is not included and the EMS personnel will maintain.

Disposition: The motion carried by a voice vote of three to zero.

**ROOF REPAIRS AT 2507 CANTERBURY DRIVE – NEW HEALTH OFFICE**

County Administrator Phil Smith-Hanes discussed the new Health facility at 2507 Canterbury Drive that has a warranty on the building's roof. After recent high winds the Building and Grounds Staff noticed water pools on the roof and recommended more of a pitch to the roof so moisture would drain off the roof. The current roof warranty is with Roofmasters Roofing and Sheet Metal Company, Incorporated. Our insurance coverage through KCAMP would cover damage at \$23,784.54. Roofmasters will make the repairs due to the existence of a current warranty, so no bid was advertised. Roofmasters has quoted a cost of \$33,500 for the project and would include installation of tapering materials.

County Administrator Smith-Hanes stated that the remaining cost of \$9,715.46 for repairs after insurance coverage could be covered from the Contingency Fund.

Motion: McClelland Second: Wasinger

To approve the quote from Roofmasters for repairs to the roof at 2507 Canterbury Drive in the amount of \$33,500 and authorize the Chair to sign the agreement.

Disposition: \_\_\_\_\_ Motion carried by a voice vote of three to zero.

#### **INDOOR TRAINING FACILITY ECONOMIC DEVELOPMENT INCENTIVE**

Chair Haselhorst stated that he has taken the Indoor Training Facility Economic Development Incentive off the agenda tonight, since it was discovered not all the information had been shared. It has been added to next week's agenda, April 9, 2018.

#### **COUNTY COUNSELOR REPORT**

County Counselor Bill Jeter reported that he had no report.

#### **COUNTY ADMINISTRATOR REPORT**

County Administrator Phillip Smith-Hanes requested one Executive Session.

#### **COMMISSION REPORTS**

Wasinger stated that she had nothing to report.

McClelland reported that she spoke at the Ellis Nutrition Center last week, attended a High Plains Mental Health Meeting, and participated in the Work Force Phone Conference.

Chair Haselhorst serves as Vice-President of the Northwest Kansas County Public Works Association, and has been assisting with the planning of the upcoming meeting on April 18<sup>th</sup> in Colby, Kansas.

#### **EXECUTIVE SESSION**

Motion: \_\_\_\_\_ Wasinger \_\_\_\_\_ Second: \_\_\_\_\_ McClelland

To go into Executive Session with County Counselor Jeter, County Administrator Smith-Hanes, Commissioners and Public Works Director Bill Ring pursuant to the Open Meetings Act exception for personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1) for ten minutes to resume at 5:35 p.m.

Disposition: \_\_\_\_\_ Motion carried by a voice vote of three to zero.

The Executive Session began at 5:25 p.m.

The Meeting resumed at 5:35 p.m. with no action taken.

#### **ADJOURNMENT**

With no further business, the meeting adjourned at 5:37 p.m.

The next regular scheduled Commission Meeting will be held after the 5:00 p.m., Monday, April 9, 2018, Public Building Commission, Ellis County Administrative Center, Commission Chambers, 718 Main Street, Hays, Kansas.

BOARD OF ELLIS COUNTY COMMISSIONERS:

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DEAN F. HASELHORST, CHAIR

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MARTHA L. MCCLELLAND, COMMISSIONER

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BARBARA K. WASINGER, COMMISSIONER

ATTEST:

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DONNA J. MASKUS, COUNTY CLERK