

March 14, 2023

The Board of Ellis County Commissioners met in regular session at 8:30 am Tuesday, March 14, 2023, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas. Chair Neal Younger called the meeting to order. Commissioners present: Chair Neal Younger, Commissioner Nathan Leiker and Commissioner Michael Berges. Also present were County Counselor Bill Jeter and County Clerk Bobbi L. Dreiling. The meeting opened with the Pledge of Allegiance.

ORDER OF BUSINESS

There were no changes to the order of business.

APPROVAL OF PRIOR MINUTES

Chair Younger asked for any changes to the draft minutes of March 7. No changes were given; the draft minutes were approved as presented.

CONSENT AGENDA

Motion: _____ **Leiker** _____ **Second** _____ **Berges**

To approve the Consent Agenda items A-G as presented, including the following:

Payment Voucher Claims

Purchase Order #7720 to Wichita Concrete in the amount of \$31,790.70

Freedom Claims Management dated March 1 in the amount of \$27,611.17

Payroll #5 for February 19-March 3 dated March 10 in the amount of \$503,308.80

Payroll Deductions dated March 7 in the amount of \$280,167.77

Bell Bank dated March 13 in the amount of \$97,451.75

Waste Connections dated March 8 in the amount of \$27,61.17

Tax Adjustments

Tax roll adjustments 2023000041 were approved.

Disposition: _____ **Motion was carried by a voice vote of three to zero**

ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS

There were no issues from persons not on the order of business.

MONTHLY FINANCIAL REPORT

Commissioners said all reports look good.

HEALTH DEPARTMENT GRANTS

Health Department Director Kim Reel is requesting the Commissioners to approve the updated 2024 Annual Grant Application through KDHE. There are three grants that are offered through the State of Kansas Department of Health and Environment: Immunization Action Plan (IAP) for \$3,410; Public Health Emergency Preparedness (PHEP) for \$24,308; and the State Formula Grant for \$38,256. Reel said these grants will allow her to decrease her operational budget for the Health Department by 20%.

Motion: _____ **Leiker** _____ **Second:** _____ **Berges**

I move to approve the updated 2024 Grant Application for Ellis County Health Department offered through the State of Kansas Department of Health and Environment.

Disposition: _____ **Motion passed by a voice vote of three to zero.**

FOOD SERVICE MANAGEMENT UPDATE

Sheriff Scott Braun updated the Commissioners on the Food Service Management for inmate meals. Ellis County Sheriff's office has been in a contract with Consolidated Correctional Food Service for approximately 7 years. They have provided food service without issue; but with rising costs and the contract expiring in January of 2024, Braun would like to seek RFPs. Last year we incurred an 18% increase and are anticipating an 7-10% increase again this year. Commissioners told him to move forward with getting RFPs. Younger asked if the county gets reimbursed to house out-of-town inmates. Braun said we don't house out-of-town inmates, but if we would, the County would get reimbursed.

COURTHOUSE DEPUTY JOB DESCRIPTION

Sheriff Scott Braun asked the Commission for approval to change a job description for the Deputy (Courthouse) position. The Courthouse Deputy is assigned to the Courthouse to provide security Monday-Friday while the Courthouse is open. The separation of these job descriptions is a result of their duties that vary versus the Sheriff's office deputies assigned to the jail. This will also change the immediate supervisor to the Undersheriff who will oversee the day-to-day duties.

Motion: _____ **Berges** _____ **Second:** _____ **Leiker**

I move to approve the Deputy (Courthouse) Job description.

Disposition: Motion passed by a voice vote of three to zero.

Sheriff Braun updated the Commissioners on the visit from Senator Jerry Moran. Moran was there to give to the Ellis County Sherriff's office a grant for \$191,000 for a body scanner. This scanner will be used for inmates entering the jail for drugs and/or weapons that can not be seen. This will not only protect the inmate, but other inmates and staff. Leiker asked if there will be training on how to use the scanner. Braun indicated that the vendor will provide training.

BOX CULVERT PURCHASE ORDER

Public Works Director Brendan Mackay asked the Commissioners to approve a new purchase order for the precast concrete box culvert purchase. The original purchase order was made out to the incorrect vendor which was to the parent company McPherson Concrete. This purchase order needs to be to Wichita Concrete Pipe, Inc. The amount is the same.

Motion: Leiker Second: Berges

I move to void PO 7715 and approve 7720 in the amount of \$31,790.70 for a 10'x8' precast concrete box from Wichita Concrete Pipe, Inc.

Disposition: Motion passed by a voice vote of three to zero.

COUNTY COMMISSION REPORT

Leiker attended a Workforce One meeting. He also has been in contact with an individual about a certain road. He showed pictures of some rocks that caused damages to this person's vehicle. Leiker said he would like to pose the question to his fellow commissioners when they go on their road tour what they should be seeing on the roads. Leiker said he did speak with Mackay on this issue. Younger asked if Mackay had any questions or comments. Mackay said where this location is it is by a road outcrop and the road was reshaped last year and a lot of base rock underneath was worked up. Leiker said there needs to be a remedy since this has been bladed twice in ten days. Younger indicated it can not be tossed to the side because it will be hit by a mower. Berges attended the event with Senator Moran presenting the grant for the body scanner. He discussed the program with Fort Hays State University that is called Tiger Tailors where you can take business attire to Master Cleaners where it will be cleaned and then taken to FHSU for students to use for things such as interviews if they are needing business clothing. Younger attended the Schoenchen meeting and the NWKS Corrections and Juvenile meeting and they are still in the process of looking for a new building.

ADJOURNMENT

With no further business, Chair Younger adjourned the meeting at 8:55 am. The next regular meeting will be held on Tuesday, March 21, 2023 at the Administrative Center Commission Chambers, 718 Main Street, Hays, Kansas at 8:30 am.

BOARD OF ELLIS COUNTY COMMISSIONERS

NEAL YOUNGER, CHAIR

MICHAEL BERGES, COMMISSIONER

NATHAN LEIKER, COMMISSIONER

ATTEST:

BOBBI L DREILING
ELLIS COUNTY CLERK