

March 12, 2018

The Board of Ellis County Commissioners met in regular session at 5:02 p.m., Monday, March 12, 2018, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

Chair Dean F. Haselhorst called the meeting to order.

Commissioners present: Chair Dean F. Haselhorst and Commissioner Martha L. McClelland.

The meeting opened with everyone standing and saying the Pledge of Allegiance.

Commissioner Barbara K. Wasinger joined the meeting.

Also present were County Administrator Phillip Smith-Hanes, County Counselor Bill Jeter and County Clerk Donna J. Maskus.

### **ORDER OF BUSINESS**

No changes were noted to the order of business.

### **APPROVAL OF PRIOR MINUTES**

No minutes were presented.

### **CONSENT AGENDA**

Motion: McClelland Second: Haselhorst

To approve the Consent Agenda Items A-G as presented, including the following:

#### **Accounts Payable Claims**

Accounts Payable Claims at \$30,668.65, dated March 12, 2018.

#### **Tax Roll Adjustments**

Tax Roll Adjustments included numbers 2018000068 through 2018000071.

Disposition: Motion carried by a voice vote of three to zero.

### **ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS**

No issues from persons not on the order of business.

### **MONTHLY FINANCIAL REPORT**

The monthly financial report was presented.

### **PUBLIC REQUEST FOR TAX INCENTIVES**

Jeremy Schmeidler and Dusty Washburn presented their Hays Youth Indoor Training Facility Proposal. Justin Herl with RDH Construction is the general contractor of the project and discussed the project. They propose a steel building facility to be constructed two miles south of Hays on 240<sup>th</sup> Avenue, including nine acres that have been donated, surveyed and zoned.

Schmeidler and Washburn discussed their plans with this project. All subcontractors to the project will be local businesses except for some building materials and the turf. This facility will be

multi-purpose including baseball, soccer, basketball and football activities. They plan to have memberships, instructional lessons and camps.

This project will be privately funded. They are asking the Commission for possible assistance with the property tax which is estimated at \$6,150 per year. Commissioners shared that they do currently have some economic development funds that possibly could be used with the project, but no current commitment was given.

Wasinger discussed possibly supporting the project through the economic development funds. Schmeidler asked when the Commission would have an idea if they could support the Hays Youth Indoor Training Facility. Chair Haselhorst said the next meeting will be on April 2, 2018 and they may be able to address it at that time.

Chair Haselhorst stated that he has had several contacts giving support to this project. The Commission room was filled with several people supporting this topic.

Schmeidler and Washburn thanked the Commission and stated that they feel this is a win-win to benefit the kids and the community.

#### **MODIFICATIONS TO EMERGENCY MEDICAL SERVICES (EMS) UNION CONTRACT FOR 2018**

County Administrator Smith-Hanes discussed proposed modifications to the Emergency Medical Services (EMS) Union Contract for 2018. This would provide salary adjustments for those in positions of twelve to fifteen years and to recognize recent promotions which is consistent with the Public Works Union Contract. This would adjust a Paramedic Lieutenant promotion in 2016, which is paid at a higher rate than someone who has served as a Lieutenant since 2007. The cost estimate of this adjustment is \$37,369, which the department has this in savings through recent retirements.

Motion: \_\_\_\_\_ Wasinger \_\_\_\_\_ Second: \_\_\_\_\_ McClelland

To approve the Second Amendment to collective Bargaining Agreement for Ellis County Emergency Medical Services (EMS) Responder Employees.

Disposition: \_\_\_\_\_ The motion was carried on a voice vote of three to zero.

#### **BUDGET PARAMETERS FOR 2019**

County Administrator Smith-Hanes presented budget parameters for 2019 which have been discussed through the County's Retreat Meeting on January 31, 2018, and the five-year financial forecast presented at the February 12, 2018 Commission Meeting.

A proposed 2019 Budget Development Calendar was presented.

Four 2019 Budget Development Directions were presented:

- 1) Protect the financial stability of the County.

- 2) Bring employee salaries up to a market-competitive level.
- 3) To constrain any increases in the property tax rate.
- 4) Direct additional resources to the Public Works Department for capital investments in both roads and the shop buildings. This is necessary to maintain transportation infrastructure and insure the long-term economic health of the community.

2019 Budget Request:

- 1) Departments to submit budget requests that increase total spending in their non-personnel line items by no more than one-half of one percent (0.5%) above their adopted 2018 Budgets.
- 2) Asking outside agencies to submit allocation requests at the same or lower amounts than their adopted allocations for the 2018 Budget. Asking the Council on Aging to submit total funding requests equal to or lower than the adopted amounts for senior agencies in 2018.
- 3) Pull from the Risk Management Reserve any amount necessary to increase spending on employee health benefits by more than five percent (5%) above the adopted 2018 Budget.
- 4) Transfer the remaining oil and gas depletion funds an amount sufficient to fund an architectural study of the County Shop building.

**COUNTY COUNSELOR REPORT**

County Counselor Bill Jeter reported that he had no report.

**COUNTY ADMINISTRATOR REPORT**

County Administrator Smith-Hanes asked the Commission if they were okay in holding the election canvass on Thursday following the week of the election. In 2018, a Primary and General Election is scheduled. Election Official Maskus had requested this change in the canvass date to allow her office more time to prepare for the canvass results. Commissioners were fine canvassing the election results on Thursday instead of on Monday.

The August 7, 2018 Primary Election will be canvassed on Thursday, August 16, 2018 and the November 6, 2018 General Election will be canvassed on Thursday, November 15, 2018.

**COMMISSION REPORTS**

McClelland reported that she had attended a KAC webinar and a Work Force Meeting. At the Work Force Meeting it was reported that unemployment was at 2.49% in January.

Chair Haselhorst reported that he had a conference call with the Smith County Commissioners in sharing information about road equipment.

**EXECUTIVE SESSION**

Motion: McClelland Second: Wasinger

Moved that the Commission go into an Executive Session for fifteen minutes with Administrator Phillip Smith-Hanes, Counselor Bill Jeter, Commissioners and Appraiser Lisa Ree to discuss an evaluation

of the Appraiser pursuant to the Open Meetings Act exception for personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1).

Disposition: Motion carried by a voice vote of three to zero.

The Executive Session began at 5:35 p.m.

The Open Session resumed at 5:48 p.m. Chair Haselhorst stated that no action was taken.

**ADJOURNMENT**

With no further business, the meeting adjourned at 5:48 p.m.

The next regular scheduled Commission Meeting will be held after the 5:00 p.m., Monday, March 19, 2018, Public Building Commission, Ellis County Administrative Center, Commission Chambers, 718 Main Street, Hays, Kansas.

BOARD OF ELLIS COUNTY COMMISSIONERS,

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DEAN F. HASELHORST, CHAIR

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MARTHA L. MCCLELLAND, COMMISSIONER

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BARBARA K. WASINGER, COMMISSIONER

ATTEST:

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DONNA J. MASKUS, COUNTY CLERK