

January 21, 2019

The Board of Ellis County Commissioners met in regular session at 5:00 p.m., Monday, January 21, 2019, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

Chair Dean F. Haselhorst called the meeting to order.

Commissioners present: Chair Dean F. Haselhorst, Commissioner Robert "Butch" Schlyer and Commissioner Dustin G. Roths.

Also present were County Administrator Phillip Smith-Hanes, County Counselor Bill Jeter and County Clerk Donna J. Maskus.

The meeting opened with everyone standing and saying the Pledge of Allegiance.

ORDER OF BUSINESS

No changes were made to the order of business.

APPROVAL OF PRIOR MINUTES

Chair Haselhorst asked for any updates to the January 14, 2019 draft minutes. With no updates, Chair Haselhorst stated that draft minutes of January 14, 2019, stand approved as presented.

CONSENT AGENDA

Motion: _____ Roths _____ Second: _____ Schlyer

To approve the consent Agenda items A-G as presented, including the following:

Payment Voucher Claims

Payment Voucher Claims dated January 22, 2019, for \$1,219,611.68.

Payroll Claims

Payroll Claims dated January 18, 2019, for \$172,179.23.

Payroll Claims dated January 18, 2019, for \$422,367.76.

Cereal Malt Beverage Retail Dealer's License – St. Catherine Church

Cereal Malt Beverage Retail Dealer's License Number 2019-3 for St. Catherine Church, for consumption on the premises, Ellis County Fairgrounds, February 16, 2019.

Disposition: _____ Motion carried by a voice vote of three to zero.

ISSUES FROM PERSONS NOT ON THE ORDER OF BUSINESS

Neal Younger asked for funding for the Center of Life Experience Incorporated, to provide services to those in the community that have suffered the loss of a loved one. They have served the community since 2001. Younger stated that they do have a website. They currently serve an average of 1,000 people each year with the group continuing to grow. They have established a not-for-profit tax status.

adopted:

The following land located within Ellis County, Kansas, more fully described as follows:

A Tract of land in the Northeast Quarter (NE/4) of Section Thirty (30) in Township Thirteen (13) South, Range Eighteen (18) West of the 6th P.M., Ellis County, Kansas described as follows:

Commencing at the Southeast corner of said Northeast Quarter; thence on an assumed bearing of South 89 degrees 55 minutes 29 seconds West, along the South line of said Northeast Quarter, a distance of 75.90 feet to a point on the West right of way line of U.S. Highway 183 Alternate, and the point of beginning of the land to be described; thence continuing South 89 degrees 55 minutes 29 seconds West, along the South line of said Northeast Quarter, a distance of 858.10 feet to the Southeast corner of a tract described in Ellis County Deed Book 762, Page 338; thence North 12 degrees 39 minutes 28 seconds West, a distance of 212.89 feet to the Northeast corner of said tract; thence North 59 degrees 08 minutes 39 seconds West, along the Northeasterly boundary of said tract, a distance of 532.80 feet; thence North 27 degrees 36 minutes 19 seconds East, along the extended Southeasterly side of a second tract described in Ellis County Deed Book 150, Page 303, a distance of 259.26 feet to the Easterly corner of said second tract; thence North 21 degrees 09 minutes 41 seconds West a distance of 177.18 feet to the Northeasterly corner of said tract; thence North 84 degrees 14 minutes 22 seconds East a distance of 517.64 feet; thence North 89 degrees 31 minutes 42 seconds East, a distance of 753.69 feet to the Northwest corner of a third tract described in Ellis County Deed Book 531, Page 958; thence South 25 degrees 09 minutes 21 seconds West a distance of 354.95 feet to the Southwest corner of said third tract; thence South 89 degrees 26 minutes 31 seconds East, along the South boundary of said third tract, a distance of 105.00 feet to the Northwest corner of a fourth tract described in Ellis County Deed Book 481, Page 645; thence South 00 degrees 33 minutes 29 seconds West a distance of 60.00 feet to the Southwest corner of said fourth tract; thence South 89 degrees 26 minutes 31 seconds East, along the South boundary of said fourth tract, a distance of 75.60 feet to a point on the West right of way line U.S. Highway 183 Alternate; thence South 00 degrees 50 minutes 56 seconds East, along said right of way line, a distance of 550.00 feet to the point of beginning.

Inclusive in said tract is the following described real estate:

Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11) and Twelve (12), Block One (1), and Lots One (1), Two (2), Three (3), Four (4), Five (5) and Six (6), Block Two (2), CREEKSITE ACRES to Ellis County, Kansas.

EXCEPT:

A tract of land in the Northeast Quarter (NE/4) of Section Thirty (30), Township Thirteen (13) South, Range Eighteen (18) West of the 6th P.M., Ellis County, Kansas, described as follows:

Beginning at a point which is 549 feet North and 165 West of the Southeast corner of the Northeast Quarter of Section 30, Township 13 South, Range 18 West, said Point of Beginning also being the Southwest corner of tract described Book 481, Page 645; Thence on an assumed bearing of North 01 degrees 25 minutes 02 seconds East parallel with the East line of the Northeast Quarter a distance of 60.00 feet; Thence North 88 degrees 34 minutes 58 seconds West a distance of 105.00 feet to the Southwest corner of tract described in Book 531, page 958; Thence South 26 degrees 19 minutes 38 seconds West parallel with the West line of tract described in Book 531, page 958 a distance of 66.15 feet; Thence South 88 degrees 34 minutes 58 seconds East a distance of 132.86 feet to the Point of Beginning,

owned by Robert and Sondra Swift, which land does not adjoin the City of Hays, Kansas, has been requested by said owners by petition and consent in writing, to be annexed to the City of Hays, Kansas, and the Board of County Commissioners of Ellis County, Kansas, does hereby find that, as required by K.S.A. 12-520c(a)(3): (1) The land is located within the same county as such city; (2) The owners of the land have petitioned for or consented in writing to the annexation of such land; and (3) The annexation of such land will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Ellis County.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force from and after its passage.

ADOPTED by the Board of County Commissioners, Ellis County, Kansas, on the 21st day of January, 2019.

ATTEST:
/s/ Donna Maskus
County Clerk

BOARD OF COUNTY COMMISSIONERS OF
ELLIS COUNTY, KANSAS
/s/ Dean F. Haselhorst, Chair
/s/ Robert "Butch" Schlyer
/s/ Dustin G. Roths

NORTHWEST KANSAS INCIDENT MANAGEMENT TEAM (IMT) APPLICATION DIRECTOR OF FIRE AND EMERGENCY MANAGEMENT DARIN MEYERS

Director of Fire and Emergency Management Darin Meyers welcomed Commissioners Schlyer and Roths.

Myers presented an application for the Ellis County Emergency Manager to assist with the Northwest Kansas Incident Management Team (IMT). This is a two year commitment to the team with deployments up to 8 days. The Northwest Kansas Incident Management Team (IMT) application was signed by Chair Haselhorst.

Public Works Director Bill Ring has been on the IMT for five years.

KANSAS OFFICE OF THE STATE FIRE MARSHAL (OSFM) GRANT – FIRE AND EMERGENCY MANAGEMENT DIRECTOR DARIN MYERS

Director of Fire and Emergency Management Darin Meyers presented a Kansas Office of the State Fire Marshal (OSFM) Grant.

This \$1,659.60 grant will help with lighter weight fire fighters gear.

ANNUAL AGREEMENT WITH DEVELOPMENTAL SERVICES OF NORTHWEST KANSAS (DSNWK) – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES

County Administrator Smith-Hanes presented the annual agreement with Developmental Services of Northwest Kansas (DSNWK). The 2019 approved Budget was at \$240,000.

Commissioners signed the annual agreement for 2019 services.

BUDGET FOR 2020 – COUNTY ADMINISTRATOR PHILLIP SMITH-HANES

County Administrator Smith-Hanes discussed the process of developing an annual county budget. With two new commissioners it was determined to start the budget process earlier this year.

One of the challenges seen is a decrease in cash balances in the General Fund. They would keep the cash balance exceeding \$2,925,000 so transfers to capital funds could be done.

Another challenge is an excess of spending or a lack of income.

Personnel cost makes up 62 percent (62%) of the county expenditures. Therefore, expenditures need to be reduced or the personnel cost will be affected.

Areas in the budget that need to be reviewed and have Commission direction on the budget process and schedule:

- 1) What parameters should departments use when preparing budget requests for 2020? Will these budget requests need to be presented earlier than normal to facilitate additional discussion?
- 2) What parameters will be given to outside agencies for their requests?
- 3) What additional information does the Commission need to make informed decisions about the budget process?

Schlyer reported that the new Commission Workshop that he had attended in Topeka was very informative.

Roths also reported that he had attended the new Commission Workshop and had learned a lot. He will be attending the Kansas Legislative Policy session in Topeka this week.

Chair Haselhorst will also be attending the Kansas Legislative Policy session in Topeka. He has continued with plans for the Northwest Kansas Highway Commission Meeting and is pleased to announce that they have 20 vendors participating.

EXECUTIVE SESSION

No Executive Session was called for.

ADJOURNMENT

With no further business, Chair Haselhorst stated that the meeting will be adjourn at 5:56 p.m.

The Commission will hold a Public Meeting on the Comprehensive Plan, Monday, January 28, 2019 at 4:00 p.m., Commission Chambers, 718 Main Street, Hays, Kansas.

The next regular Commission Meeting will be held at 5:00 p.m., Monday, February 4, 2019, Ellis County Administrative Center, Commission Chambers, 718 Main Street, Hays, Kansas.

BOARD OF ELLIS COUNTY COMMISSIONERS:

DEAN F. HASELHORST, CHAIR

ROBERT "BUTCH" SCHLYER, COMMISSIONER

DUSTIN G. ROTHS, COMMISSIONER

ATTEST:

DONNA J. MASKUS, COUNTY CLERK