

January 14, 2019

The Ellis County Kansas Public Building Commission met at 5:20 p.m., Monday, January 14, 2019, in the Commission Chambers, at the Administration Center, 718 Main Street, Hays, Kansas.

President Dean F. Haselhorst called the meeting to order.

Members present were: President Dean F. Haselhorst, Member Dustin G. Roths and Member Robert "Butch" Schlyer.

Also present were Building Project Manager Phillip Smith-Hanes, County Counselor Bill Jeter, and Secretary Donna J. Maskus.

ORDER OF BUSINESS

No changes were given to the Order of Business.

APPROVAL OF PRIOR MINUTES

President Haselhorst asked for any updates to the draft minutes of December 10, 2018. With no updates given, President Haselhorst stated that the December 10, 2018 minutes are approved as presented.

REORGANIZATION OF 2019 PUBLIC BUILDING COMMISSION (PBC)

President Haselhorst asked for nominations for the 2019 PBC President for the Board of Directors.

Motion: Schlyer Second: Roths

To appoint Dean F. Haselhorst as President of the Public Building Commission.

Disposition: Motion carried by a voice vote of two to zero (Haselhorst did not vote).

President Haselhorst asked for appointment for Vice-President of the Public Building Commission.

Motion: Roths Second: Haselhorst

To appoint Butch Schlyer as Vice-President of the Public Building Commission.

Disposition: Motion carried by a voice vote of three to zero.

REORGANIZATION OF COMMISSION

Capital Building Project Manager Smith-Hanes stated that they need to set meeting dates and times and he would recommend meeting on the 2nd Monday of the month, and after February to meet every other month. Appointments that need to be made are Secretary, Treasurer, Capital Projects Manager, official depositories and official newspaper for the Public Building Commission.

Motion: Schlyer Second: Roths

To appoint Donna J. Maskus as Secretary, Lisa Schlegel as Treasurer and Phillip Smith-Hanes as Capital Building Projects Manager, all federally-insured banks in Ellis County as official depositories, and the Hays Daily News as official newspaper with the Ellis Review as official newspaper for any items impacting the Ellis area. For the January and February meetings to held on the 2nd Monday, and then go every other month on the 2nd Monday starting in April.

Public Building Commission Meeting dates and time:

Monday, January 14, 2019, following County Commission meeting

Monday, February 11, 2019, 5:00 p.m.

Monday, April 8, 2019, 5:00 p.m.

Monday, June 10, 2019, 5:00 p.m.

Monday, August 12, 2019, 5:00 p.m.

Monday, October 14, 2019, 5:00 p.m.

Monday, December 9, 2019, 5:00 p.m.

Monday, January 13, 2020, 5:00 p.m.

CONSIDERATION OF ACCOUNTS PAYABLE

No bills were presented.

PROJECT MANAGER REPORT

Capital Project Manager Smith-Hanes reported that currently two items are being finished on the 601 Main Street Project. This is getting the film on the front windows and a lock on the south side door. Smith-Hanes was pleased to report that there was a savings of \$11,150 on this project. He hopes to report in February that this project is completed.

FINANCIAL REPORTS

Financial reports were furnished by Treasurer Lisa Schlegel.

EXECUTIVE SESSION

No Executive Session was called.

ADJOURNMENT

With no further business, President Haselhorst adjourned the meeting at 5:27 p.m.

ELLIS COUNTY KANSAS PUBLIC BUILDING COMMISSION:

DEAN F. HASELHORST, PRESIDENT

DUSTIN G. ROTHS, MEMBER

ROBERT "BUTCH" SCHLYER, MEMBER

ATTEST:

DONNA J. MASKUS, SECRETARY