



COUNTY COMMISSION

Monday, April 1, 2019

5:00 PM

Ellis County Administrative Center – Commission Room

Order of Business

- I. Opening
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Clerk Calls the Roll
 - D. Order of Business
Consideration of Amendments

- II. Prior Minutes
March 18, 2019

- III. Consent Agenda
 - A. Approval of Refunding Warrants as presented
 - B. Approval of Tax Roll Adjustments as presented
 - C. Approval of Escape Tax Orders as presented
 - D. Approval of Adds and Abates as presented
 - E. Approval of Purchase Orders as presented
 - F. Approval of Accounts Payable and Payroll as presented
 - G. Approval of County Licenses as presented

- IV. Issues from Persons Not on the Order of Business



- V. Introduction of New Employees
- VI. National County Government Month Proclamation [Enclosure](#)
- VII. Environmental Office Interim Administrator (Public Works Director Bill Ring) [Enclosure](#)
- VIII. Sale of One Acre of Land Owned by Ellis County (Public Works Director Bill Ring) [Enclosure](#)
- IX. Bridge Inspection Reports (Public Works Director Bill Ring) [Enclosure](#)
- X. County Counselor Reports (County Counselor Bill Jeter)
- XI. County Administrator Report (County Administrator Phillip Smith-Hanes)
- XII. County Commission Reports
- XIII. Executive Session(s)
- XIV. Adjournment





Proclamation

of the Board of Ellis County Commissioners

National County Government Month - April 2019 "Connecting the Unconnected"

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and

WHEREAS, Ellis County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and

WHEREAS, through National Association of Counties President Greg Cox's "Connecting the Unconnected" initiative, counties are demonstrating how we deliver "people-centered" services to our residents nationwide; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

WHEREAS, Ellis County provides roads and bridges, election services, funding for mental health and developmental supports, immunizations, emergency response, online information, disaster preparedness and numerous other programs to ensure that our residents become and remain connected to each other,

NOW, THEREFORE, the Board of County Commissioners does hereby proclaim April 2019, as:

NATIONAL COUNTY GOVERNMENT MONTH

and encourages all county officials, employees, schools and residents to participate in county government celebration activities.

PROCLAIMED AND APPROVED this 1st day of April, 2019.

BOARD OF COUNTY COMMISSIONERS

Dean F. Haselhorst, Chair

Robert "Butch" Schlyer, Commissioner

Dustin G. Roths, Commissioner

ATTEST:

Donna J. Maskus, County Clerk



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 4-1-19

TOPIC:

Environmental Office Interim Administrator

ACTION REQUESTED:

Appoint Environmental Associate Mason Ruder Interim Administrator of the Environmental Office for a period not to exceed one month. During this period provide an increase of salary of 10% (Step 4 \$18.18 @ hour).

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

I move that the Commission approve the interim appointment of Mason Ruder, Environmental Associate to Administrator of the Environmental Office for a period not to exceed one month and to increase his salary to a Step 4.

DISCUSSION:

The Environmental Sanitarian/Zoning Administrator retired on March 29. Staff is in the process of evaluating possible restructuring in the office for both efficiencies and cost savings. A new job description is being finalized which will remove the Registered Sanitarian requirement as there are very few in Kansas and the requirement is not needed.

FINANCIAL IMPACT:

The additional cost of salary for four weeks would be \$265.60. However, due to the vacancy in the Environmental Sanitarian/Zoning Administrator position there should be a net savings to the budget.

PRESENTED BY:

Bill Ring-Public Works Director

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None



ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 4-01-19

TOPIC:

Sale of One Acre of Land Owned by Ellis County

ACTION REQUESTED:

Accept the offer of \$1,000.00 for a one-acre tract of land owned by Ellis County in S34, T15, R16. This will include both surface and mineral rights.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

I move that the Commission adopt Resolution No. 2019-06.

DISCUSSION:

Stephen and Fran Robben of Victoria, Kansas, recently purchased at auction a half-section of ground that included a 1-acre tract that has been owned by Ellis County since 1932. The Robbens purchased both surface and mineral rights on the remaining 319 acres, but these were bid separately. An item came before the Commission during your March 4, 2019, meeting to sell the surface rights to the Robbens. The item was approved by a 3-0 vote. After questioning by Commissioners, staff researched the issue and found that the buyers had intended to also buy the mineral rights. To rectify this issue, the County Counselor has provided a new Resolution 2019-06 which rescinds the prior Resolution 2019-04. Pursuant to KSA 19-211 (a)(3), if the value of the property does not exceed \$1,000.00 notice of publication is not required.

FINANCIAL IMPACT:

It would be an unanticipated revenue of \$1,000.00 to the General Fund.

PRESENTED BY:

Bill Ring-Public Works Director

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

1. Resolution No. 2019-06
2. Kansas Quit Claim Deed



RESOLUTION NO. 2019-06

RESOLUTION OF THE BOARD OF ELLIS COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners of Ellis County, Kansas, by the power vested in it by K.S.A. 19-211 may sell or dispose of County property, and

WHEREAS, the Board of County Commissioners of Ellis County, Kansas, on March 4, 2019, adopted Resolution No. 2019-04 selling the surface rights only in and to the property hereinafter described to Steven C. Robben and Fran Robben, husband and wife, for the sum of \$800.00, and

WHEREAS, by inadvertence or mistake, the buyers had also intended to buy the mineral interest, and

WHEREAS, the adoption of this Resolution shall revoke prior Resolution No. 2019-04, and

WHEREAS, K.S.A. 19-211(a)(3) provides for the sale or disposition of county property with a value of not more than \$1,000 without notice of sale by publication.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ELLIS COUNTY, KANSAS, that pursuant to K.S.A. 19-211(a)(3) the following described property shall be sold to Stephen C. Robben and Fran Robben, husband and wife, for the sum of One Thousand Dollars (\$1,000.00) and Dean Haselhorst as Chair of the Board of County Commissioners of Ellis County, Kansas, shall be authorized to sign a deed of conveyance, to-wit:

A tract of land located in the South Half (S/2) of Section Thirty-four (34), Township Fifteen (15) South, Range Sixteen (16) West of the 6th P.M., Ellis County, Kansas, described as follows:

Beginning at a point thirty feet (30') East and thirty feet (30') North of the Southwest corner of Section 34, Township 15 South, Range 16 West; thence North parallel to the West line of said Section 34, 207 feet to a stake; thence East at right angles 207 feet parallel with the South line of said Section 34; thence south at right angles 207 feet parallel to the West line of said Section 34; thence West 207 feet parallel with the South line of said Section 34 to the point of beginning (being approximately one acre)

ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS, ELLIS COUNTY, KANSAS, this 1st day of April, 2019.

BOARD OF COUNTY COMMISSIONERS OF ELLIS COUNTY, KANSAS

Dean F. Haselhorst, Chair

Robert (Butch) Schlyer

Dustin G. Roths

Attest:

Donna Maskus, County Clerk

KANSAS QUIT CLAIM DEED

On this 1st day of April, 2019,

Board of County Commissioners of Ellis County, Kansas

quit claims to

Stephen C. Robben and Fran Robben, husband and wife, as joint tenants with rights of survivorship

all of its right, title and interest in and to the following-described real estate situated in Ellis County, Kansas:

A tract of land located in the South Half (S/2) of Section Thirty-four (34), Township Fifteen (15) South, Range Sixteen (16) West of the 6th P.M., Ellis County, Kansas, described as follows:

Beginning at a point thirty feet (30') East and thirty feet (30') North of the Southwest corner of Section 34, Township 15 South, Range 16 West; thence North parallel to the West line of said Section 34, 207 feet to a stake; thence East at right angles 207 feet parallel with the South line of said Section 34; thence south at right angles 207 feet parallel to the West line of said Section 34; thence West 207 feet parallel with the South line of said Section 34 to the point of beginning (being approximately one acre)

For One Dollar (\$1.00) and other valuable consideration

EXCEPT AND SUBJECT TO: easements, rights of way and roads as the same may appear of record.

BOARD OF COUNTY COMMISSIONERS
OF ELLIS COUNTY, KANSAS

Dean F. Haselhorst, Chair

ATTESTED BY:

Donna J. Maskus, County Clerk

STATE OF KANSAS, COUNTY OF ELLIS, ss:

The foregoing instrument was acknowledged before this 1st day of April, 2019, by Dean F. Haselhorst, Chair of the Board of County Commissioners of Ellis County, Kansas, and Donna J. Maskus, County Clerk.

Notary Public

Appointment

ELLIS COUNTY
AGENDA ITEM COVER SHEET
COMMISSION AGENDA DATE: 4-01-19

TOPIC:

2018 Ellis County Biennial Bridge Inspection Report presentation

ACTION REQUESTED:

None at this time.

MOTION NEEDED:

Yes No

SUGGESTED MOTION LANGUAGE:

N/A

DISCUSSION:

Every two years the State of Kansas requires all bridges in Ellis County to be inspected by a Kansas Department of Transportation Pre-qualified Routine Bridge Inspection Team Leader. At the November 13, 2018, Commission meeting, Penco Engineering was hired to complete the 2018 inspection. Between the dates of November 14 and December 7, 2018, Jordan Dettmer, P.E. with the firm completed the field inspection and all new photos of the bridges were captured. Mr. Dettmer with Penco Engineering is here this evening to give a brief overview of the condition of our county bridges. He will also review the statistical data about the bridges and answer any questions the Commission may have about the structures.

While the firm was in the county they also inspected the 21 bridges for the City of Hays and one bridge for the City of Ellis. This was incorporated in the original proposal to allow both cities to receive the same pricing as Ellis County.

FINANCIAL IMPACT:

None

PRESENTED BY:

Bill Ring-Public Works Director
Jordan Dettmer-Penco Engineering

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None

