

Ellis County Kansas Public Building Commission

Regular Agenda

Monday, January 13, 2020

(Following the Ellis County Commission Meeting)

Ellis County Administrative Center- Commission Room

Order of Business

- I. Opening
 - A. Call to Order
 - B. Secretary Calls the Roll
 - C. Agenda
 - Consideration of Changes
- II. Approval of Prior Minutes
December 9, 2019
- III. Reorganization of Commission
- IV. Consideration of Accounts Payable
- V. Project Manager Report
- VI. Executive Session(s)
- VII. Adjournment

PUBLIC BUILDING COMMISSION
AGENDA ITEM COVER SHEET
PBC AGENDA DATE: 1-13-20

TOPIC:

Reorganization of Commission

ACTION REQUESTED:

1. Appoint President of the Board of Directors of PBC.
2. Appoint Vice-President of the Board of Directors of PBC.
3. Appoint Secretary, Treasurer, Capital Projects Manager, Depository/ies, Official Newspaper(s)
4. Approve the regular meeting day/times.

MOTION:

1. I move the PBC appoints _____ as President of the Board of Directors of the PBC.
2. I move the PBC appoints _____ as Vice-President of the Board of Directors of the PBC.
3. I move the PBC appoints _____ as Secretary, _____ as Treasurer, _____ as Capital Project Manager.
4. I move to approve the Hays Daily News as the official newspaper (with the Ellis Review as an alternate for items impacting Ellis), and all federally-insured banks in Ellis County as official depositories.

DISCUSSION:

Annually, the Ellis County Kansas Public Building Commission (PBC) selects a new President and Vice-President from among its membership and appoints various other functions. It is recommended that the PBC appoint Donna Maskus as Secretary, Lisa Schlegel as Treasurer, Darin Myers as Capital Projects Manager, all federally-insured banks in Ellis County as official depositories, and the *Hays Daily News* as official newspaper (with the *Ellis Review* as official newspaper for any items impacting the Ellis area). It is further recommended that the regular meeting days/times for 2020 be set as follows:

- Monday, Jan. 13, 2020, following County Commission meeting
- Monday, Apr. 13, 2020, 5:00 p.m.
- Monday, July 13, 2020, 5:00 p.m.
- Monday, Oct. 12, 2020, 5:00 p.m.
- Monday, Jan. 11, 2021, 5:00 p.m.

FINANCIAL IMPACT:

There is no financial impact to the recommended action.

PRESENTED BY:

Darin Myers, Capital Projects Manager

REVIEWED BY COUNTY ADMINISTRATOR:

Yes No N/A

REVIEWED BY COUNTY COUNSELOR:

Yes No N/A

ATTACHMENTS:

None.